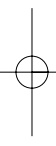
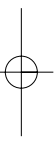


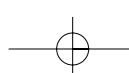
# STANDARD OPERATING PROCEDURE

FORMAT 1

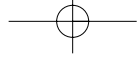
NAME OF PRACTICE	
PURPOSE	SCOPE
PROCEDURE	



CONTINUED OVERLEAF







# STANDARD OPERATING PROCEDURE

FORMAT 2

NAME OF PRACTICE																											
PURPOSE	SCOPE																										
<table border="1"><thead><tr><th>PROCEDURE</th><th>RESPONSIBILITY</th></tr></thead><tbody><tr><td>1.</td><td></td></tr><tr><td>2.</td><td></td></tr><tr><td>3.</td><td></td></tr><tr><td>4.</td><td></td></tr><tr><td>5.</td><td></td></tr><tr><td>6.</td><td></td></tr><tr><td>7.</td><td></td></tr><tr><td>8.</td><td></td></tr><tr><td>9.</td><td></td></tr><tr><td>10.</td><td></td></tr><tr><td>11.</td><td></td></tr><tr><td>12.</td><td></td></tr></tbody></table>		PROCEDURE	RESPONSIBILITY	1.		2.		3.		4.		5.		6.		7.		8.		9.		10.		11.		12.	
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